

# **HISTORY BOOK INDIVIDUAL PAGE DESCRIPTIONS AND RECORDED DATA SUGGESTIONS AND RESTRICTIONS**

## **Title Page**

No points – Insert Council number

## **10 Year Supplement**

Maximum Points – 100

This page counts as 50 points for completing and 50 additional points if sent to the State Historian. It is to cover the FRATERNAL YEAR ENDING JUNE 30 during the calendar year of the history book.

Be sure to include a second sheet to serve as a summary of the council activities for that year. This information will be used for the Ten Year Supplement.

## **PAGE “A” – ORGANIZATIONAL**

Maximum Points for the Page – 131.

Importance of Data on the Page:

- Page “A” contains all of the organizational data for the council. The page also is a record as to whether the “185” and “365” reporting forms have been filed, and if they have been filed on time.

### Data Suggestions and Restrictions:

The majority of the data on this page is automatic in the organization of a council. The only thing that has to be done is to record the data.

**To get the bonus points for the 185 and 365 reports, you must include copies of the reports**

## **PAGE “B” – FISCAL**

Maximum Points for the page – 62

Importance of the Data on the Page:

Page “B” contains the recording of the council fees, financial reports and charitable donations.

Special importance has also been given to the programs which are state sponsored.

Data Suggestions and Restrictions:

- All fees and reports are paid and filed by all councils. Make sure that the proper deadlines are met for the bonus points.

- Be sure that the council partakes in the State sponsored programs and fill in the data.

- For the record, put in all of the council’s donations. There is only a maximum of 16 points for the donation, but the record for the future is invaluable.

## **PAGE “C” – DEGREES AND MEMBERSHIP**

Maximum Points for the Page are infinite.

Importance of the Data on the Page:

- Page “C” contains the council’s annual membership history

Data Suggestions and Restrictions:

(1) Point is received for each candidate from your council that receives the first degree.

(5) Points are received for each candidate from your council that receives the Second Degree

(10) Points are received for each candidate from your council that receives the Third Degree

- Make note that there are no points involved in detailing the deceased or the transfer of members but it is valuable history.

- A debit of (6) points is assessed for each suspension and/or withdrawals.

- Points are awarded for reinstatements on the following basis:

(6) Points if the reinstatement is a former member of your council that withdrew or was suspended.

(1) Point if the withdrawal or suspension took place from a different council.

## **PAGE “D” – KNIGHT AND FAMILY AWARDS AND TOP PROGRAMS**

Maximum Points for the Page are 168.

### **Importance of the Data on the Page**

- Each council should give recognition to its members. The purpose of page “D” is to record these important people.
- Each council should have at least one activity in each of the service categories and should have it recorded.
- Place a "y" or "n" if you **submitted** the program to the state using the Supreme Service Program form. You only receive the points if you place a "y" on this line. This is indicating THAT YOU HAVE **SUBMITTED THE FORM FOR THE SUPREME PROGRAM SERVICE AWARD COMPETITION.**

## **PAGE “E” – MEETING SYNOPSIS**

Maximum points for each page are 40.

A total of 480 points maximum for Category “E” of the History Book

### **Importance of the Data on the Page**

- Having a good history of a council’s functions and activities gives vitality to a council.

Data Suggestions and Restrictions:

- Record all of your attendees/guests.
- When filling in the meeting summaries, make sure all the lines are filled.

## **PAGE “F” – CHURCH ACTIVITIES**

## **PAGE “G” – COMMUNITY ACTIVITIES**

## **PAGE “H” – COUNCIL ACTIVITIES**

## **PAGE “I” – YOUTH, FAMILY, SQUIRES ACTIVITIES**

## **PAGE “J” – MEMBERSHIP ACTIVITIES**

Maximum points for **EACH** page are 72.

Data Suggestions and Restrictions:

- Each listed activity will receive a two point value.
- An activity may be credited only once a year, even if it is repeated program.
- An activity may only be credited under one category or page.
- Activities listed are to be performed as a council function. If a member does an activity personally, as a personal activity, the council does not get credit for it. If the council sponsors the activity, credit can be taken.

\*Squires activities are counted as a council function for all pages, but may not be counted twice, on page “I” for Squires and on the other pages as a council function.

## **PAGE “K” – COUNCIL BULLETINS**

Maximum points for the page are 60

(5) Point value for each month one is mailed.

(1) Point value each additional leaflet is mailed (SEPARATE MAILING)

All Newsletters/Bulletins should be attached in History Books, otherwise deduct (1) point for each one not included.

## **PAGE “L” – TELEPHONE**

Maximum points are 110.

- (25) Points are awarded for having a functional calling tree. A simple roster with telephone listings does not meet the intention.
- (5) Points are awarded for each time the pyramid is used – 85 point maximum. Each instance should be a complete implementation of the calling tree with the intention of contacting every member.

**Data Suggestions and Restrictions:**

If this telephone pyramid is not practical for your council, create one that is and include it in the History Book and use it.

## **PAGE “M” – PHOTOS AND ARTICLES**

Maximum points for the page are infinite

### **Data Suggestions and Restrictions:**

**Photo = 2 pts + 1 point bonus point for a caption**

**Newspaper articles, photos = 5 points**

It is good to have as much documentation as possible on council functions. Remember, one photo per function gets points, but multiple photos should be included, as appropriate, for good council history.

Newspaper articles with specific mention of the Knights of Columbus get credit in each publication, and each issue of the publication. This allows for two different newspapers, in different daily or weekly issues. Bowling scores, paid ads, wedding reception announcements at a KC Hall do not count for points but should be included for council history

Church bulletins, obituaries, Badger Bulletin articles, Columbia Magazine etc receive the same points as newspapers and follow the same rules. Paid KC ads in church bulletins count once per year.

Reoccurring mentions of the KCs in a church bulletin do not count, for example, the listing of the GK or agent in the directory on the front page.

**Remember, the goal is HISTORY, not points.**

## **PAGE “N” – STATE PROGRAMS**

Maximum points for this page are 210.

Summary page is of the state activities in which the council participated.

## **PAGE "O" SUPREME AND STATE PROGRAM FORMS**

Maximum Points -

5 points for each SUBMITTED Supreme and State Form.

Page under development - check off list for each form and date submitted.

## **HISTORY BOOK PREPARATION AWARD**

The History Book Preparation Award is a separate award that is based on the design, style, and originality of the History Book. To be seriously considered for this award, thought must be given as to the appearance and the style of its presentation.

Remember, this is the History of your council. Future prospective members and Knights will view your History Book and make judgments accordingly. If the competition is important to you, points accumulation must be considered, but remember, you are also keeping a History of your council activities.

- If an event occurs several times during the year, even though it gets credit only once on the activity pages, it should be included for each month it occurred.

- Although photos and articles only receive credit once, there may be additional photos worthy of being included for a particular event regardless of adding points.

Council No. \_\_\_\_\_



Calendar Year \_\_\_\_\_

**Max Points - 100**

**WISCONSIN STATE COUNCIL  
10 YEAR SUPPLEMENT DATA SHEET  
\_\_\_\_\_ TO 6/30/\_\_\_\_**

Submitted to State Historian \_\_\_\_\_ (50) (Date)

COUNCIL NAME \_\_\_\_\_  
Date of name change, from/to if applicable

COUNCIL NUMBER \_\_\_\_\_

DATE INSTITUTED \_\_\_\_\_

DIOCESE \_\_\_\_\_

LOCATION \_\_\_\_\_

MEETING DATES \_\_\_\_\_

MEMBERSHIP \_\_\_\_\_

COUNCIL PUBLICATION \_\_\_\_\_

GRAND KNIGHT \_\_\_\_\_

CHAPLAIN \_\_\_\_\_

FINANCIAL SECRETARY \_\_\_\_\_

MEMBERS HOLDING STATE OFFICE

LIST BY TITLE

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TYPE COUNCIL HISTORICAL EVENTS FOR THIS FRATERNAL YEAR. INCLUDE PICTURES WITH DESCRIPTION OF EVENT WITH NAMES IN LEFT TO RIGHT ORDER. DO NOT WRITE ON THE BACK OF THE PICTURE.

**(This should be a separate document written as a summary of the council activities for the FRATERNAL YEAR)**

**Max Points**

(8) Council (1) \_\_\_\_\_ (1) \_\_\_\_\_ (1) \_\_\_\_\_  
(Number) (Name) (Location)

District: (1) \_\_\_\_\_ Date of Institution: (1) \_\_\_\_\_

July 1st Membership: (1) Insurance \_\_\_\_\_ (1) Associate \_\_\_\_\_ (1) Total \_\_\_\_\_

(15+2+5) Officers: Form 185 filed (2) \_\_\_\_\_ (date) \_\_\_\_\_ (5) pt. bonus when filed by July 1

_____ (1) Grand Knight	_____ (1) Chaplain	_____ (1) Lecturer
_____ (1) Deputy Grand Knight	_____ (1) Financial Secretary	_____ (1) Treasurer
_____ (1) Chancellor	_____ (1) Advocate	_____ (1) Trustee
_____ (1) Warden	_____ (1) Inside Guard	_____ (1) Trustee
_____ (1) Recording Secretary	_____ (1) Outside Guard	_____ (1) Trustee

(14+2+5) Directors: Form 365 filed (2) \_\_\_\_\_ (date) \_\_\_\_\_ (5) pt. bonus when filed by August 1

_____ (1) Program Director	_____ (1) Family Director
_____ (1) Church Director	_____ (1) Youth Director
_____ (1) Community Director	_____ (1) Membership Director
_____ (1) Respect for Life Chairman	_____ (1) Recruitment Chairman
_____ (1) Health Services	_____ (1) Insurance Promotion
_____ (1) Council Director	_____ (1) Retention Chairman
_____ (1) Public Relations Director	_____ (1) Vocation Chairman

(18+5) BONUS: Both Forms (185 & 365) received at State Office before deadline (5) \_\_\_\_\_  
MUST INCLUDE COPIES OF FORMS BEHIND PAGES

**Miscellaneous Directors and/or Chairman.**

Name/Chairman	Event	Date
_____ (1)	_____ (1)	_____ (1)
_____ (1)	_____ (1)	_____ (1)
_____ (1)	_____ (1)	_____ (1)
_____ (1)	_____ (1)	_____ (1)
_____ (1)	_____ (1)	_____ (1)
_____ (1)	_____ (1)	_____ (1)

(18+24) Columbian Squires: Meetings Held: \_\_\_\_\_  
(2 pts. per monthly meeting, max. 24 pts)

Chief Counselor \_\_\_\_\_ Faithful Friar: \_\_\_\_\_  
(3) (3)

Officers: \_\_\_\_\_  
(3) Chief Squires (3) DC Squires (3) Notary (3) Bursar

**Max Points**

(6+12) FINANCES: (each item receives (1) point value, plus (2) point bonus when filed by deadline)

January Supreme Per Capita.	Date Paid(1) _____	(2)(Deadline - Mar. 1st)
April Supreme Catholic Advertising	Date Paid(1) _____	(2)(Deadline - June 1st)
April State Per Capita	Date Paid(1) _____	(2)(Deadline - June 1st)
July Supreme Per Capita	Date Paid(1) _____	(2)(Deadline - Sep. 1st)
Oct. Supreme Catholic Advertising	Date Paid(1) _____	(2)(Deadline - Dec. 1st)
October State Per Capita	Date Paid(1) _____	(2)(Deadline - Dec. 1st)

(3+6) REPORTS: (each item receives (1) point value, plus (2) point bonus when filed by deadline.)

Semiannual Audit - Period ending June 30	Filed (1) _____	(2) (Deadline - Aug 15)
Semiannual Audit - Period ending Dec 31	Filed (1) _____	(2) (Deadline - Feb 15)
Fraternal Activity Survey - ending Dec 31	Filed (1) _____	(2) (Deadline - Mar 1)

(10) VOCATIONS:

Number Supported \_\_\_\_\_ Amount of Support \$ \_\_\_\_\_  
(5) Per recipient

(20) CHARITABLE DONATIONS: (each blank filled in receives (1) point value or each line (4) points)

Date	Name	Purpose	Amount
(1) _____	(1) _____	(1) _____	(1) _____
(1) _____	(1) _____	(1) _____	(1) _____
(1) _____	(1) _____	(1) _____	(1) _____
(1) _____	(1) _____	(1) _____	(1) _____

(4+10) MEETINGS: (each item receives (1) point value, plus (10) point bonus for attending all meetings)

January District Meeting	Date (1) _____	# Attending: _____
State KC Convention	Date (1) _____	# Attending: _____
July District Meeting	Date (1) _____	# Attending: _____
Aug - Sep Diocesan Meeting	Date (1) _____	# Attending: _____

**DEGREE TEAMS CERTIFIED**

**(20+5) FIRST: Full Team Bonus (5)**

- \_\_\_\_\_ (1) Grand Knight
- \_\_\_\_\_ (1) Deputy Grand Knight
- \_\_\_\_\_ (1) Chancellor
- \_\_\_\_\_ (1) Financial Secretary
- \_\_\_\_\_ (1) Warden
- \_\_\_\_\_ (1) Inside Guard

**SECOND:**

- \_\_\_\_\_ (2) District Deputy Council # \_\_\_\_\_
- \_\_\_\_\_ (2) Chaplain Council # \_\_\_\_\_
- \_\_\_\_\_ (2) Grand Knight Council # \_\_\_\_\_
- \_\_\_\_\_ (2) Financial Secretary Council # \_\_\_\_\_
- \_\_\_\_\_ (2) Chancellor Council # \_\_\_\_\_
- \_\_\_\_\_ (2) Warden Council # \_\_\_\_\_
- \_\_\_\_\_ (2) Inside Guard Council # \_\_\_\_\_

**DEGREE PARTICIPATION (your council members only)**

FIRST <small>(1) point each candidate</small>		SECOND <small>(5) points each candidate</small>		THIRD <small>(10) points each candidate</small>	
Date	# of Candidates	Date	# of Candidates	Date	# of Candidates
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

(Provide separate sheet listing candidate names by degree date)

**Reinstatement (6 points added if reinstatement is from your council, 1 point if from different council)**

Name	1st degree council #	Points
_____	_____	_____
_____	_____	_____
_____	_____	_____

**MEMBERS LOST**

<p>Deceased (No Points)</p> <p>Name/Title (if any) _____</p> <p style="text-align: right;">Date _____</p>	<p>Transfer ( No Points)</p> <p>Name/Title (if any) _____</p> <p style="text-align: right;">Date _____</p>
<p>Suspended (6 Point deduction for each)</p> <p>Name/Title (if any) _____</p> <p style="text-align: right;">Date _____</p>	<p>Withdrawal (6 Point deduction for each)</p> <p>Name/Title (if any) _____</p> <p style="text-align: right;">Date _____</p>

(48) Knight of the Month

Family of the Month

\_\_\_\_\_  
(1) January

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) February

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) March

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) April

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) May

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) June

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) July

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) August

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) September

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) October

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) November

\_\_\_\_\_  
(3)

\_\_\_\_\_  
(1) December

\_\_\_\_\_  
(3)

(20) KNIGHT OF THE YEAR (10) FAMILY OF THE YEAR (10)

\_\_\_\_\_

\_\_\_\_\_

(100) TOP ACTIVITY OF THE YEAR

Supreme Service Program (Y)

Date

\_\_\_\_\_  
(10) Church

\_\_\_\_\_  
(10)

\_\_\_\_\_

\_\_\_\_\_  
(10) Community

\_\_\_\_\_  
(10)

\_\_\_\_\_

\_\_\_\_\_  
(10) Council

\_\_\_\_\_  
(10)

\_\_\_\_\_

\_\_\_\_\_  
(10) Youth

\_\_\_\_\_  
(10)

\_\_\_\_\_

\_\_\_\_\_  
(10) Family

\_\_\_\_\_  
(10)

\_\_\_\_\_

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: January

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: February

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: March

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: April

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

(These point totals are for one month only - each month carries a maximum of 56 pt values)

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: May

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: June

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: July

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: August

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: September

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: October

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2) \_\_\_\_\_ (2) \_\_\_\_\_ (2) \_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5) \_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

(These point totals are for one month only - each month carries a maximum of 56 pt values)

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: November

Officers Attended: (5)\_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2)\_\_\_\_\_ (2)\_\_\_\_\_ (2)\_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5)\_\_\_\_\_ Members Attended: (5)\_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

**LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH**

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

**(These point totals are for one month only - each month carries a maximum of 56 pt values)**

(16) SYNOPSIS OF REGULAR COUNCIL BUSINESS MEETING Month: December

Officers Attended: (5)\_\_\_\_\_ Members Attended: (5) \_\_\_\_\_

List Special Guests: (2)\_\_\_\_\_ (2)\_\_\_\_\_ (2)\_\_\_\_\_

Brief Summary of Meeting:

- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_
- (1) \_\_\_\_\_

(10) SYNOPSIS OF OFFICERS/TRUSTEES MEETING Date: \_\_\_\_\_

Officers Attended: (5)\_\_\_\_\_ Members Attended: (5)\_\_\_\_\_

Brief Summary of Meeting:

- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_
- (2) \_\_\_\_\_

LIST ONE EVENT OR ACTIVITY HELD IN EACH CATEGORY DURING THE MONTH

- |          |           |            |
|----------|-----------|------------|
| (1 each) | _____     | _____      |
|          | Church    | Family     |
| (1 each) | _____     | _____      |
|          | Community | Membership |
| (1 each) | _____     | _____      |
|          | Council   | Vocations  |
| (1 each) | _____     | _____      |
|          | Youth     | Pro-Life   |

(These point totals are for one month only - each month carries a maximum of 56 pt values)

## CHURCH ACTIVITY

(2) pt value for each activity listed, maximum of 6 points per month

No credit for meetings

Programs are considered an activity, presentations are not.

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**NO ACTIVITY SHOULD BE LISTED OR ENTERED IN MORE THAN ONE CATEGORY**

**COMMUNITY ACTIVITY**

(2) pt value for each activity listed, maximum of 6 points per month  
No credit for meetings  
Programs are considered an activity, presentations are not.

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**NO ACTIVITY SHOULD BE LISTED OR ENTERED IN MORE THAN ONE CATEGORY**

**COUNCIL ACTIVITY**

(2) pt value for each activity listed, maximum of 6 points per month  
No credit for meetings  
Programs are considered an activity, presentations are not.

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**NO ACTIVITY SHOULD BE LISTED OR ENTERED IN MORE THAN ONE CATEGORY**

## YOUTH-FAMILY-SQUIRES ACTIVITY

(2) pt value for each activity listed, maximum of 6 points per month  
No credit for meetings  
Programs are considered an activity, presentations are not.

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**NO ACTIVITY SHOULD BE LISTED OR ENTERED IN MORE THAN ONE CATEGORY**

**MEMBERSHIP ACTIVITY**

(2) pt value for each activity listed, maximum of 6 points per month  
No credit for meetings  
Programs are considered an activity, presentations are not.

JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

**NO ACTIVITY SHOULD BE LISTED OR ENTERED IN MORE THAN ONE CATEGORY**

# COUNCIL BULLETINS

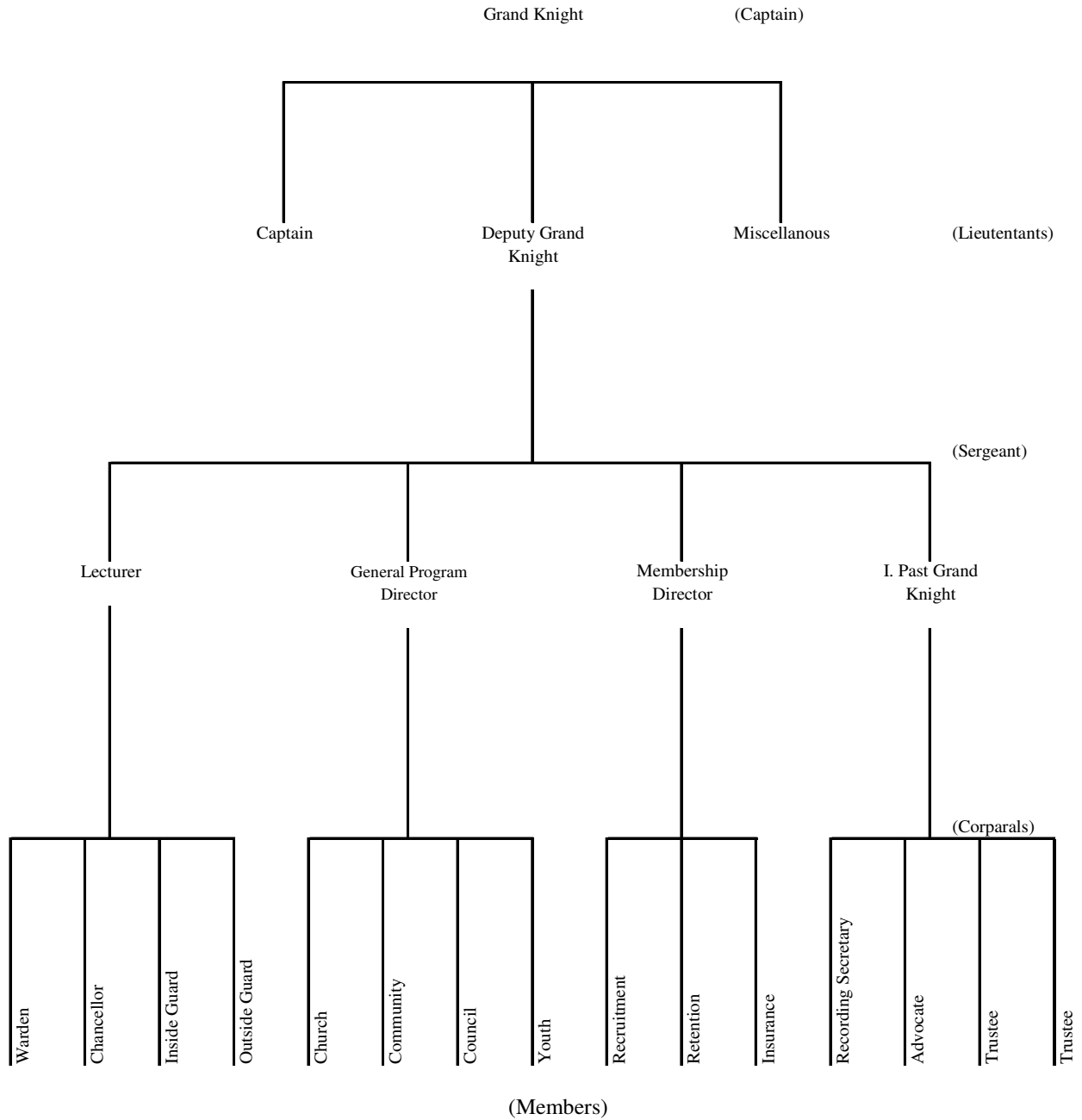
(5) Point value for each month one is distributed

All Newsletter and Bulletins should be attached in History Book

**TELEPHONE CONTACT BY**

**PYRAMID SYSTEM**

(25) point value when established



(5) pt each time used

Dates in use	(5) _____	(5) _____	(5) _____	(5) _____
	(5) _____	(5) _____	(5) _____	(5) _____
	(5) _____	(5) _____	(5) _____	(5) _____

# **PHOTOS AND NEWS RELEASES NEWSPAPER ARTICLES RADIO - TV ANNOUNCEMENTS**

## **BONUS SECTION**

- (2) POINT VALUE FOR EACH PHOTO ENTRY (ONLY ONE PHOTO ENTRY PER ACTIVITY) RECEIVES CREDIT
- (1) POINT VALUE FOR EACH TITLE AND DESCRIPTION OF PHOTO BELOW OR ABOVE
- (5) POINT VALUE FOR EACH NEWSPAPER ARTICLE WHICH MENTIONS THE KNIGHTS OF COLUMBUS

## State Programs

Each item receives a (10) point value for participation in the listed program

Penny a Knight a Day Program	Total Collected	\$ _____
100% PKD Participation, 10 Point Bonus for Yes		Yes/No _____
Mentally Handicapped Program	Total Collected	\$ _____
Charity Raffle	Total Collected	\$ _____
Respect for Life Fund	Total Collected	\$ _____
100% RLF Participation, 10 Point Bonus for Yes		Yes/No _____
Marion Hour of Prayer	# attended	_____
Punt, Pass and Kick	# of participants	_____
Christmas Poster Contest	# of participants	_____
Knowledge Contest	# of participants	_____
Free Throw Contest	# of participants	_____
Respect for Life Essay Contest	# of participants	_____
State KC Bowling Tournament	# of participants	_____
State KC Campout	# of participants	_____
State KC Golf Tournament	# of participants	_____
State KC Slow-Pitch Tournament	# of participants	_____
Benefits (Insurance) Night	# attended	_____
VAVS Support	# of participants	_____
Squires Circle	# of members	_____
Complete Council Award	<b>10 POINTS IF YES</b>	_____
History Book	Date Submitted	_____